

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Zebra Label Printers, Supplies and Maintenance		
Start Time	Finish Time		
01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for a five-year contract for agency: TN Department of Health.

A nondisclosure form must be submitted to receive all bid documents

Specifications and terms & conditions are attached.

Contact: Jennifer Garrison at 615-532-2440 and Jennifer.b.garrison@TN.gov.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/supplier-information-/invitations-to-bid--itb-.html>

Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Central Procurement Office Website:
<https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

Event Details (cont.)

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Event Round	Version		
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Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time	Finish Time		
01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

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Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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General Questions

Question	UOM	Best	Worst	Response
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I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Are you authorized to sell Zebra Printer equipment and supplies and authorized by Zebra to perform maintenance?

Yes

Required: Yes Mandatory Response:No

Response Comments

How many days after receipt of purchase order will it take you to deliver this item?

0

Required: Yes Mandatory Response:No

Response Comments

List the Return Goods Policy:

Required: Yes Mandatory Response:No

Response Comments

Associated Terms:

Return Goods Policy

All costs associated with the return of goods for repair and/or replacement under warranty shall be done at the expense of the vendor/ contractor, unless otherwise specified. The bidder shall indicate below their standard return goods policy.

Event Details (cont.)

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01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

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Contact: Jennifer Garrison
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Event Currency: US Dollar
Bids allowed in other currency: No

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

The bidder shall indicate their standard warranty period

List the Standard Warranty Period

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Warranty Period

Bidder shall indicate their standard warranty period

Event Details (cont.)

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Event Round	Version		
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Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time	Finish Time		
01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

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Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory Response:No

Response Comments

Event Details (cont.)

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Zebra Label Printers, Supplies and Maintenance			
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01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

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Contact: Jennifer Garrison
Phone: 615.532.2440
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Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

No

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	6
Event Round	Version		
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Event Name	Zebra Label Printers, Supplies and Maintenance		
Start Time	Finish Time		
01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Iran Divestment Act. By submission of this response, each respondent and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Technical Assistance

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website

Required: Yes Mandatory Response:No

Event Details (cont.)

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Event Name			
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01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Technical Assistance

The vendor/contractor will furnish telephone technical assistance for the type of equipment or services requested within the time frame listed in the attached specifications following and without additional cost to the state.

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

Event Details (cont.)

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Event Round	Version		
1	1		
Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time		Finish Time	
01/15/2019 10:12:06 CST		02/05/2019 14:00:00 CST	

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000121361 **Line Qty:** 349.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 349

Description: Label Printer to include start up ribbon. Printer must come
Comments:

- 3 year contract with 2 options

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000136008 **Line Qty:** 850.00 **UOM:** Box
Required: Yes **Reserve Price:** No

Bid Qty: 850

Description: Labels, printer size 4 x 1 7/16, 1000 labels/roll, 12 rolls/box - minimum order 1 box, DOH, WIC PROGRAM

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000133064 **Line Qty:** 850.00 **UOM:** Box
Required: Yes **Reserve Price:** No

Bid Qty: 850

Description: Labels, Pharmacy, 3 x 2, 1240 labels/roll, 6 rolls/box - minimum order 1 box, DOH, WIC PROGRAM

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time		Finish Time	
01/15/2019 10:12:06 CST		02/05/2019 14:00:00 CST	

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 4 **Item ID:** 1000136009 **Line Qty:** 850.00 **UOM:** Box
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Ribbons, Black ink, 12 per box - minimum order 1 box, DOH, WIC PROGRAM

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 5 **Item ID:** 1000121364 **Line Qty:** 1500.0 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Maintenance, label printers, per year, per printer, DOH, WIC PROGRAM

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time		Finish Time	
01/15/2019 10:12:06 CST		02/05/2019 14:00:00 CST	

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 6 **Item ID:** 1000184023 **Line Qty:** 850.00 **UOM:** Box
Required: Yes **Reserve Price:** No

Bid Qty: 850

Description: Labels, printer size 5 inch OD, 1,820 labels per roll, 4 rolls per bx, DOH, WIC

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Line: 7 **Item ID:** 1000184024 **Line Qty:** 850.00 **UOM:** Box
Required: Yes **Reserve Price:** No

Bid Qty: 850

Description: Ribbon, black ink, 6 per box, DOH WIC

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time	Finish Time		
01/15/2019 10:12:06 CST	02/05/2019 14:00:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34301-0000010885	Sell	RFx	12
Event Round	Version		
1	1		
Event Name			
Zebra Label Printers, Supplies and Maintenance			
Start Time		Finish Time	
01/15/2019 10:12:06 CST		02/05/2019 14:00:00 CST	

Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000121361 **Line Qty:** 349 **UOM:** Each
Description: Label Printer to include start up ribbon. Printer must come

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	DOH - PROCUREMENT
Quantity:	349		710 JAMES ROBERTSON PKWY
Due Date:	02/03/2019		5TH FLOOR ANDREW JOHNSON TOWER
Freight Terms:			TN DEPT OF HEALTH- PROCUREMENT
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Line: 2 **Item ID:** 1000136008 **Line Qty:** 850 **UOM:** Box
Description: Labels, printer size 4 x 1 7/16, 1000 labels/roll, 12 rolls/box - minimum order 1 box, DOH, WIC PROGRAM

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	DOH - PROCUREMENT
Quantity:	850		710 JAMES ROBERTSON PKWY
Due Date:	02/03/2019		5TH FLOOR ANDREW JOHNSON TOWER
Freight Terms:			TN DEPT OF HEALTH- PROCUREMENT
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Line: 3 **Item ID:** 1000133064 **Line Qty:** 850 **UOM:** Box
Description: Labels, Pharmacy, 3 x 2, 1240 labels/roll, 6 rolls/box - minimum order 1 box, DOH, WIC PROGRAM

Event Details (cont.)

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34301-0000010885	Sell	RFx	13
Event Round	Version		
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Event Name			
Zebra Label Printers, Supplies and Maintenance			
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01/15/2019 10:12:06 CST		02/05/2019 14:00:00 CST	

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Call for Shipping Information
United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 850
Due Date: 02/03/2019
Freight Terms:
Ship Via: Best Option Available

Ship To: DOH - PROCUREMENT
710 JAMES ROBERTSON PKWY
5TH FLOOR ANDREW JOHNSON TOWER
TN DEPT OF HEALTH- PROCUREMENT
NASHVILLE TN 37243
United States

Line: 4 **Item ID:** 1000136009 **Line Qty:** 850 **UOM:** Box
Description: Ribbons, Black ink, 12 per box - minimum order 1 box, DOH, WIC PROGRAM

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 850
Due Date: 02/03/2019
Freight Terms:
Ship Via: Best Option Available

Ship To: DOH - PROCUREMENT
710 JAMES ROBERTSON PKWY
5TH FLOOR ANDREW JOHNSON TOWER
TN DEPT OF HEALTH- PROCUREMENT
NASHVILLE TN 37243
United States

Line: 5 **Item ID:** 1000121364 **Line Qty:** 1500 **UOM:** Each
Description: Maintenance, label printers, per year, per printer, DOH, WIC PROGRAM

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Event Details (cont.)

PeopleSoft Strategic Sourcing

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34301-0000010885	Sell	RFx	14
Event Round	Version		
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Event Name	Zebra Label Printers, Supplies and Maintenance		
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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Jennifer Garrison
Phone: 615.532.2440
Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Shipping Information

Schedule:	1	Ship To:	DOH - PROCUREMENT
Quantity:	1500		710 JAMES ROBERTSON PKWY
Due Date:	02/03/2019		5TH FLOOR ANDREW JOHNSON TOWER
Freight Terms:			TN DEPT OF HEALTH- PROCUREMENT
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Line: 6 **Item ID:** 1000184023 **Line Qty:** 850 **UOM:** Box
Description: Labels, printer size 5 inch OD, 1,820 labels per roll, 4 rolls per bx, DOH, WIC

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	DOH - PROCUREMENT
Quantity:	850		710 JAMES ROBERTSON PKWY
Due Date:	02/03/2019		5TH FLOOR ANDREW JOHNSON TOWER
Freight Terms:			TN DEPT OF HEALTH- PROCUREMENT
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Line: 7 **Item ID:** 1000184024 **Line Qty:** 850 **UOM:** Box
Description: Ribbon, black ink, 6 per box, DOH WIC

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	DOH - PROCUREMENT
Quantity:	850		710 JAMES ROBERTSON PKWY
Due Date:	02/03/2019		5TH FLOOR ANDREW JOHNSON TOWER
Freight Terms:			TN DEPT OF HEALTH- PROCUREMENT
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Event Details (cont.)

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Event ID	Format	Type	Page
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Event Name	Zebra Label Printers, Supplies and Maintenance		
Start Time	Finish Time		
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Bidder: PUBLIC EVENT DETAILS

Submit To: Health
Call for Shipping Information
United States

Contact: Jennifer Garrison
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Email: jennifer.b.garrison@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016